



# **St Anne's Catholic Primary School**

## **EXTRA-CURRICULAR PROVISION + WRAPAROUND CARE POLICY**

Adopted by Headteacher	Spr 25
Last Review	
Next Review	Aut 26

St. Anne's Catholic Primary School is proud to offer a supportive, welcoming and inclusive environment that commits to providing the very highest standards in teaching, resources and guidance to allow every child to fulfil their potential. We celebrate individuality and diversity, and deliver our curriculum in a range of engaging, experiential and varied ways to truly bring education and personal development to life and give all the children in our care the best possible start in life.

To support this ethos even further, we offer both a daily Breakfast Club and a wide range of After School Clubs which invite children to enhance their learning journey even further.

### **BREAKFAST CLUB**

We strongly believe in the importance of all children receiving a nutritious and healthy breakfast, not only to support their learning for the day ahead, but also to support their own personal health and development. We understand that providing children with a healthy breakfast each morning may be challenging for some of our families, whether due to work commitments or financial difficulties, and this is why we have taken steps to help and set up our own breakfast club.

Our Breakfast Club is accessible to all children on roll at St. Anne's Catholic Primary School without restriction, we do try and accommodate/prioritise all working families and those who are attending college/education, and is open every day during term times (excluding staff inset days). It is facilitated, administrated and run by support staff, and is funded by the school budget, assisted by a small donation from parents if you are able to.

Access to our Breakfast Club commences from 8:00am each morning, with entry closing at 8:30am. Places need to be booked in advance, and we do not ask that our families commit to a set schedule of attendance. Where possible – children are welcome to attend on an ad-hoc basis as and when needed. The club can be booked through the school office or [breakfastclub@stannes1.com](mailto:breakfastclub@stannes1.com)

On arrival, children's attendance will be logged by staff, who are also on hand to accept donations. Children must arrive with their adult and ring the Breakfast Club bell at the main reception entrance, children will then walk into our dining room where they will be offered a choice of fruit, cereal and toast, with milk, juice or water to drink. These options reflect our commitment to healthy choices. Any allergy issues are taken into account during this time in the same way they would at lunchtimes, or indeed any other time in which children are offered food or drink. They are then seated and provided with games, art and crafts until 8.40am when they walk to their classrooms with an adult.

## **AFTER SCHOOL CLUBS**

We are proud to offer a range of after school clubs and activities carefully planned to supplement and support the curriculum in fun and engaging ways. Clubs range from arts and crafts, to sports. After school clubs commence at the end of the school day and finish at 4:15pm.

The club rota is set on a termly basis – clubs take place on set evenings and are sometimes for specific year groups. Available spaces at these clubs are limited, and we work very hard to make sure every child is given a fair opportunity to attend at least one of these clubs over the course of the school year if desired.

As well as clubs run by our own staff, we may at times, also accommodate clubs run by third party providers. In these cases, all providers are thoroughly vetted and are required to provide a valid DBS and other documentation in the same way as our own staff would be.

Letters will be sent home detailing the full details of the club or activity in question ahead of time, including the finish time when children will need to be collected by a parent/carer. These letters will include a permission slip which must be signed and returned to school before the child(ren) may attend. The option to walk home alone is provided for children in Years 5 and 6, although permission for this must be indicated prior to the club. Occasionally, staff may create a bespoke recipient list for these letters in order to support our commitment to every child having fair access to at least one club over the course of the school year.

The club rota will change on a termly basis. Depending on the club, the attendee list of children who are a part of that club may also change on a half-termly or termly basis, again in the interests of giving as many children as possible the opportunity to attend.

The member of staff or third party provider running each club/activity will keep a register of attendance for each session. It is vital that children who are granted a space in each after school club/activity are collected on time (where applicable) once the club/activity has finished. If a child is collected late two or more times over the duration of the club in question, they will unfortunately be removed from the list of attendees of the club, with their space offered to another child. Similarly, once a child is accepted into an after school club, we have an expectation that they will attend each session of that club unless exceptional circumstances prevent their attendance – in which case, we would ask the parent/carer to inform the school office as soon as possible. If absence without reason occurs two or more times, again, that child's space will then be offered to another child.

In the rare event that a club has to be cancelled the school office will inform the parents/carers of all attendees, either by text message or by phone.

All after school clubs are free of charge to all children – no payment is required.

### **THIRD PARTY WRAPAROUND CARE SERVICES**

We recognise that, occasionally, families may require additional wraparound support outside of our Breakfast Club and after school activities. There are options available in the local area (such as the Greenhouse Project at Lodge Lane, for example), and families should make their own arrangements in this regard. School will facilitate this where possible by allowing collection of the relevant children by these third parties at the end of the school day once notification and permission has been explicitly provided to us by parents/carers. Safeguarding is an absolute priority at all times at St. Anne's, so it is vital that families inform us in the event that someone outside of the usual 'collectors' will be collecting a child on any given day.